



Cardiac Society of Australia and New Zealand

To support the smooth and efficient delivery of CSANZ events, we ask all attendees to please take note of the following important updates regarding registration and attendance certificates:

- **Pre-Event Registration is Mandatory**
All attendees must register **online before the event**. Accurate registration records are essential for insurance coverage and compliance with organisational policies. Unregistered attendees will **not receive an attendance certificate**.
- **On-the-Day Check-In Required**
You must also check in at the **registration desk on the day** of the event to confirm your attendance. This is required for safety, emergency planning, and to fulfil our insurance obligations.
- **Non-Member and Guest Registration**
Non-members will be charged a **nominal, subsidised fee** to attend. If you bring a guest, whether they are a member or non-member, they will also be required to register prior to the event. Non-members will be subject to the standard guest registration fee.
- All attendees, including guests, must be registered for insurance and compliance purposes.
- **Accessing Your Attendance Certificate**
After the event, you can access your certificate by logging into your CSANZ profile:
 1. Select **'My Profile'** at the top of the page
 2. Click on the **'My Events'** tab
 3. Locate the relevant event and click the **certificate icon** to download your certificate

These measures are in place to help protect all participants and ensure CSANZ events are run in accordance with best practice and regulatory requirements. We appreciate your cooperation and understanding.

If you have any questions, please contact us at events@csanz.edu.au.